



Position Title: SUD Senior Community Outreach Specialist/Case Manager
Supervisory Responsibilities: NO
Budget Responsibilities: NO
Reports To: Substance Use Team Manager/Supervisor
FLSA Classification: Non-exempt
Date: February 24, 2025
Closing: Until filled

POSITION SUMMARY:

Identity's Substance Use Prevention/Intervention Team is expanding to serve youth and families throughout all Montgomery County, MD. Identity is seeking a full-time, Substance Use Disorder (SUD) Prevention/Intervention Senior Community Outreach Specialist/Case Manager (Case Manager) to join our Substance Use Prevention/Intervention Program. This team member will be responsible for the outreach, recruitment, retention, and connection of youth and families with SUD treatment appropriate to their needs.

PRIMARY RESPONSIBILITIES:

1. Serves an active caseload of up to 30 youth per year, experiencing SUD and their families to provide engagement, case management, and connection to treatment options appropriate to youth's needs.
2. Works with the SUD Team Manager/Supervisor and other teammates to develop an outreach strategy for the provision of SUD prevention/intervention, harm reduction strategies, and treatment information to youth and families throughout Montgomery County. Must provide an average of two outreach efforts monthly.
3. Establishes strong relationships with schools, faith- and community-based organizations, regional services directors, property managers of impacted apartment buildings, first responders, and 988 representatives to identify opportunities for outreach, referrals, and recruitment to program.
4. Arranges schedule to attend outreach events in the afternoons, evenings, and on weekends as needed.
5. Co-develops and co-delivers presentations and psycho-educational workshops to youth, families, and community members on prevention, harm reduction, and recovery pathways.
6. Collects sign-in sheets, minutes, agendas, and other data and enters it into the Efforts-to-Outcomes database to ensure appropriate documentation of outreach events and number of youth and families reached through efforts.
7. Assists SUD Prevention Team Manager/Supervisor with response to critical referrals requiring immediate attention.

8. Utilizes Motivational Interviewing, strengths-based, trauma informed approaches, or other evidence-based strategies to motivate and engage youth in programs, services, and treatment.

EDUCATION AND EXPERIENCE:

- Must possess a high school diploma or equivalency; a bachelor's degree is preferred.
- Must have a minimum of three years experience working as a program facilitator or peer recovery specialist working with youth experiencing SUD and families, a case manager, community organizer, or family engagement specialist.
- Has knowledge of the Stage of Change, Motivational Interviewing, Substance Use Disorder and Opioid Use Disorder, harm reduction strategies, treatment options, and recovery strategies.

SKILLS AND ABILITIES:

- Fluency in oral, written, and presentation skills in English and Spanish is preferred; excellent presentation, oral, and written skills in English is required.
- Must be able to pass a federal fingerprinting and background check.
- Position requires travel between sites and access to a car, valid driver's license and a clean driving record.
- Must complete the following training upon hire: Advancing Youth Development, SBRIT training, Motivational Interviewing Training, Sexual Harassment Prevention Training, Child Protective Services, HIPAA, CPR/First Aid, etc.
- Must be proficient in MS Office, Adobe, Canva, and Zoom.
- Thrives in a fast-paced environment and knows how to prioritize multiple projects to meet deadlines with effective and efficient use of resources.
- Demonstrates ability to be a positive, open-minded, and collaborative team member who enjoys working towards one goal and enjoys learning from others.
- Demonstrates sound judgment and decision making when working with colleagues, youth, families, and partners. Shows flexibility, initiative, and resourcefulness in all actions and conversations.
- Possesses the technical knowledge and abilities to perform job responsibilities while demonstrating a high skill level as well as reliability.

WORK ENVIRONMENT:

- Schedule is a flexible 40 hour a work week, with occasional evening and weekend events, as needed.
- This is a hybrid position (60% remote, 40% in office/on-site), requiring consistent, full-time access to Wi-Fi/Internet and a quiet working environment while working remotely. Must be available to answer emails, phone calls, and Teams chats during scheduled working hours.
- Must be flexible during the workday to move from remote location to on-site/schools/office as needed to serve the needs of staff and clients.
- The ability to lift and move up to 10 lbs.

Please send cover letter stating the reasons for your interest in the position and resume to Jonathan Henriquez-Lara, Program Manager, at jhenriquez@identity-youth.org.