Identity, a nonprofit community-based organization serving youth and their families, is seeking a Part-Time (22 hours a week) Spanish & English GED Instructor for our young adult students. Classes are held at the CYOC (Crossroads Youth Opportunity Center) in Takoma Park, MD. The Spanish & English GED Instructor will be responsible for planning and delivering both English and Spanish GED instruction/tutoring with the goal of helping youth pass the GED exam.

The GED program is a key element in our goal to support young people in their transition to adulthood, helping them move closer to acquiring the skills and experiences necessary to secure steady employment and be on a path toward self-sufficiency. All of our work is grounded in the Positive Youth Development model, supported by intensive family case management and counseling.

This is a professional position with opportunities to innovate, grow and advance. The GED Specialist reports to a Program Manager and is expected to work collaboratively with the entire Youth Opportunity Center team, and especially in close coordination with the other GED Instructor.

**PRIMARY RESPONSIBILITIES:**

- Create a classroom environment conducive to the intellectual, social and emotional development of students.
- Refine and deliver conceptually based, student-centered, applied GED curriculum in keeping with best practices and industry standards.
- Adapt instruction to students with varying proficiencies and learning styles.
- Establish and communicate clear objectives for all learning activities and use best practices in maintaining learner persistence for disconnected youth.
- Encourage and monitor the progress of individual students and provide on-going feedback.
- Manage and facilitate youth applications for GED exam registration.
• Utilize technology and various online learning resources to supplement in-class instruction.
• Contribute to and participate with other members of the Youth Opportunity Center staff including the, Case Managers, Workforce Development Specialists, and Mental Health and Substance Abuse Counselors in team meetings.
• Maintain accurate records of student progress and outcomes and enter data into Identity’s Efforts to Outcomes (ETO) database in a timely and consistent manner.
• Demonstrate excellent written and communication skills in order to submit GED components of funder reports.
• Communicate with the Program Manager and Program Assistant to ensure that the GED classroom and students have the necessary supplies, resources and equipment.

EDUCATION AND EXPERIENCE
• Bachelor's degree in Education or a related field, Master's degree, preferred.
• 1 year of experience in teaching Language Arts, Social Studies, Science, and Math either in a middle or in high school setting or a post-secondary or adult education setting, preferred.

SKILLS AND ABILITIES
• Ability and desire to work with at-risk or disconnected youth populations from diverse cultural, ethnic, socio-economic, academic, and disability backgrounds.
• Proficient in MS Office and able to use online educational tools.
• Knowledge of and experience in using student-learning outcomes to promote student learning.
• Willingness and ability to work both independently and collaboratively, and to take on additional responsibilities as needed.
• A positive attitude and genuine interest in providing quality instruction to program participants.
• Must be able to pass a federal criminal background check, a Child Protective Services background check, CPR and First Aid training.
• Bilingual English/Spanish.
• COVID-19 Vaccination proof required.

WORK ENVIRONMENT:
• Requires some travel between sites.
• Semi-private office or open work area; easily interrupted with external noise.
• Continuous sitting for prolonged periods of more than two consecutive hours in an 8-hour day.
• Keyboard use of greater or equal to 30% of the workday.